

RELEASE AUTHORIZING APPLICANT'S REFERENCE CHECK

I acknowledge that consideration for employment is contingent upon my successful completion of East Texas Professional Credit Union's pre-employment screening process. Therefore, I authorize East Texas Professional Credit Union to (1) obtain a consumer credit report, (2) investigate the truthfulness of all statements made on this application, (3) contact my former employers and other listed references or any other persons who can verify information, (4) discuss the results of any investigation with other employees of ETPCU involved in the hiring process, (5) check my driving record if applicable for the targeted job, (6) check my criminal record and gather any information necessary to investigate my employment history, character, and qualifications. In addition, I give my consent for all contacted persons, including former employers, to provide information concerning this application, and I release each such person from any and all liability for damages arising from furnishing the requested information to ETPCU.

I certify that the information contained in this application is correct to the best of my knowledge. I understand that any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews is grounds for disqualification from further consideration for employment or for termination if employed.

I understand that employment at ETPCU is "at will" which means that either I, or ETPCU can terminate the employment relationship at any time with or without prior notice, and for any reason not prohibited by law. Any written or oral statement to the contrary by an advisor, or other agent of ETPCU is invalid and should not be relied upon by any prospective or existing employee.

Signature

Date

Driver's License Number & State

Date of Birth

County of Residence

NOTE: Date of birth will be used exclusively for identification purposes only.

EAST TEXAS PROFESSIONAL CREDIT UNION EMPLOYMENT APPLICATION

East Texas Professional Credit Union is an equal opportunity employer and does not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or disability, or any other legally protected status. No question on this application is intended to secure information to be used for such discrimination.

PERSONAL INFORMATION					
Please print and complete all sections. Resumes will not be accepted as a substitute.					
Last Name	First	Middle	Social Security #		
Street Address		City	State	Zip	
Phone #	Alternate Phone #		Are you 18 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Have you ever applied to this company before? Yes <input type="checkbox"/> No <input type="checkbox"/>			If Yes, Month and Year		
Position Desired		Salary Desired	Date Available		
Are you applying for a full-time position? Yes <input type="checkbox"/> No <input type="checkbox"/>		If not, what days and hours can you work?			
Referred By:		Are you legally eligible for employment in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Have you ever been convicted or pled guilty or no contest to a felony offense?* Yes <input type="checkbox"/> No <input type="checkbox"/>					
Have you ever been declined for bond coverage or had any bond coverage modified or revoked? Yes <input type="checkbox"/> No <input type="checkbox"/>					
EDUCATION					
Type of School	Name of School City, State	Course of Study	Number of Years Completed	Did You Graduate?	Degree or Diploma
High School					
College					
Business, Trade or Technical					
Other special training or skills (languages, computer software, etc.)					

*A criminal record will not automatically disqualify an applicant from employment.

EMPLOYMENT

Please list your last four employers, starting with the most recent.

Company Name	Telephone
Address	Employed (Month / Year) From To
Position / Work Duties	Salary (upon leaving)
Reason for Leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

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Address	Employed (Month / Year) From To
Position / Work Duties	Salary (upon leaving)
Reason for Leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

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Address	Employed (Month / Year) From To
Position / Work Duties	Salary (upon leaving)
Reason for Leaving	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

I certify that the facts contained in this application are true, correct and complete to the best of my knowledge. I understand that any false statement or omission of fact is sufficient cause for refusal to hire, or dismissal once employed, no matter when discovered. I understand that completing this application does not indicate that there is a position available and does not obligate East Texas Professional Credit Union to hire me. I understand that acceptance of an offer for employment in no way obligates this company to continue to employ me in the future. I understand that either party in an employment relationship may modify or terminate any of the terms and conditions of employment at any time for any reason, with or without prior notice.

Date _____ Signature of Applicant _____